

CHRIST THE KING CATHOLIC CHURCH

7680 Gulf Highway
Lake Charles, LA 70607
(337) 478-0213

Parish Religious Education Program Registration Information 2018-2019

Monday night - K-5th grade (5:15 - 6:30 pm) begins *Monday, August 27th*

Wednesday night - 6th grade-Confirmation (6:00 – 7:30 pm) begins *Wednesday, September 5th*

General Information:

Christ the King Catholic Church Religious Education Programs are designed to help Catholic parents in their responsibility of fulfilling the promises made at their child's baptism for the child's religious education and faith formation. As a parent, the Church sees you as your child's primary teacher in the way of faith. Therefore, PREP or the Parish Religious Education Program at Christ the King is a resource to help support, supplement and compliment the faith formation and practices that begin in your home, not to replace your efforts!

In an effort to aide you, the parent, in registering you child in PREP, this packet is designed to simplify the process. An explanation for each sheet is provided below. However, if you have any difficulties in completing the packet, please call the Church office.

- ***Family Information Sheet*** – This sheet will provide all the information on your family including address, mailing information, phone contact numbers, etc. We ask that you include your email address so we can keep in touch with you regarding events and keep you up to date with what your children are learning each week. ***We update our database based on the information you provide each year-if nothing has changed you may leave blank.***
- ***Volunteer form*** – check this final sheet out if you are interested in helping with either grade.
- ***PREP Registration Sheet*** – This sheet provides a place for each child's information. One sheet will work for two children. If you need to register more than two please pick up additional packets.
- ***PREP Fee Schedule Form*** – Please include the payment according to the fee schedule as explained on this form. Checks are to be made payable to: *Christ the King Catholic Church.* As noted on this form, monthly payments can be made with total due by January 30, 2019.

*****Other required information:*** All returned registration forms must be complete before a child is placed in a course. A copy of a new student's Baptismal Certificate is also required if they were not baptized at Christ the King. Returning students will be informed by the Coordinator if a copy of their Baptismal Certificate is needed.

Diocesan Policy requires a **two-year preparation** for the Sacraments of **Reconciliation** and **Eucharist** and the Sacrament of **Confirmation**.

- A child must have attended a full year of 1st grade PREP to be placed in 2nd grade PREP for sacramental preparation.
- Students in 11th grade PREP must have successfully completed 10th grade PREP and all requirements for sacramental PREP required for 10th graders before registering for Confirmation PREP.
- For any sacramental grade (2nd & 11th) if the student did not attend PREP at Christ the King last year, a letter certifying attendance and completion of requirements must be included with this registration packet or sent to the Christ the King Office as soon as possible.

A copy of the **Policy and Procedures Booklet** for the new PREP year with all class dates and Sacramental dates will be provided at the initial PREP class. It will have all required classes, meetings, retreats, masses, practices, etc. for parents, students, sponsors that must be placed on calendars!

We ask for all registration forms by: *Sunday, August 26th* for all grades. However, you may still register later if you forget. *If you cannot pay in full at all at this time, there are payment plan options. Don't let inability to pay the registration fee at this time stop you from registering your child, you can pay later.

Completed forms may be returned by:

- Dropping off at Church office during regular office hours
- Dropping off at Church office after hours placing in receptacle near office door
- Dropping in the collection basket at any Mass
- Mail it in to Christ the King – 7680 Gulf Highway, Lake Charles, LA 70607
- Email it to Shane at bookkeeper@suddenlink.net or Tiffany at adminassist@suddenlink.net
- Fax it to 337-478-0793

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****Please note that this sheet does not register you with the parish – if you are new to the parish and have never registered please call (478-0213) or come by the parish office to do so.**

FAMILY INFORMATION SHEET

Father's Name _____
(Last) (First) (MI)

Catholic: Yes No Date of Birth _____

Mother's Name _____
(Last) (First) (MI)

Mother's Maiden Name _____

Catholic: Yes No Date of Birth: _____

Address _____

(City) (Zip Code)

Mailing Address (if different from home address) – IF NONE OF THE BELOW HAS CHANGED FROM LAST YEAR AND YOU MAY LEAVE BLANK.

(City) (Zip Code)

Phone Contacts: Home _____
Dad's Cell _____
Mom's Cell _____
Child's Cell (optional) _____

Emergency Contact and Phone Number:
Name _____ Number _____

Email: Dad's _____
Mom's _____
Student's _____

I would like to support Christ the King Parish and the students of Christ the King Parish by:

_____ Being a PREP catechist or co-catechist to guide our youth in their faith.

Please state grade preference:

_____ Monday grades K – 5th

_____ Wednesday grades 6th – Confirmation

_____ Being PREP Substitute when the regular teacher is unavailable.

Please state grade preference:

_____ Monday grades K – 5th

_____ Wednesday grades 6th – Confirmation

_____ Being a PREP Classroom Aide to help set up classroom, pick up classroom, pray over the class, help maintain order in classroom, and contribute to the lesson where applicable.

Please state grade preference:

_____ Monday grades K – 5th

_____ Wednesday grades 6th – Confirmation

_____ Being a PREP Mentor

_____ First Eucharist

_____ Confirmation

_____ assisting with parking lot duties before and/or after PREP

Please state grade preference:

_____ Monday grades K – 5th (evenings)

_____ Wednesday grades 6th – Confirmation (evenings)

_____ Other: _____

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PREP REGISTRATION SHEET

1st Child: _____
(Last) (First) (MI)

Birth date _____ (mm / dd / yyyy)

Sex _____ Grade _____

FOR NEW STUDENTS ONLY: fill out below

_____ Baptism – Church _____ Location _____
_____ Eucharist – Church _____ Location _____
_____ Penance – Church _____ Location _____

******If a new student, include a copy of Baptismal Record Certificate with this form.**
******Returning students will be informed by the Coordinator if Certificate is needed.**

Additional Information: _____

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2nd Child: _____
(Last) (First) (MI)

Birth date _____ (mm / dd / yyyy)

Sex _____ Grade _____

FOR NEW STUDENTS ONLY: fill out below

_____ Baptism – Church _____ Location _____
_____ Eucharist – Church _____ Location _____
_____ Penance – Church _____ Location _____

******If a new student, include a copy of Baptismal Record Certificate with this form.**
******Returning students will be informed by the Coordinator if Certificate is needed.**

Additional Information: _____

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(please pick up another packet if you need to register more than 2 children for PREP)

*****I give permission for Christ the King Catholic Church to post photos of my child/children
on the Christ the King website. *****

SIGNATURE: _____ **DATE:** _____

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PREP FEE SCHEDULE

REGULAR PREP:

1st Child (non-sacramental years)..... **\$ 25.00**

Each Additional Child

(Non-Sacramental years)

Add \$10.00/child # ___ **children \$** _____ **SUB TOTAL \$** _____

SACRAMENTAL YEARS:

2nd Grade (Sacraments of Reconciliation and Eucharist-fee includes retreat expenses for both sacraments & disc with first communion pictures)..... **\$ 50.00**

11th Grade (Sacrament of Confirmation)
(fee includes all expenses for retreat at Dry Creek Camp to take place mid-year)
..... **\$125.00**

GRAND TOTAL \$ _____

_____ **Check made payable to:**
Christ the King Catholic Church
Check # _____ **Cash** _____

****If payment is not enclosed, monthly payments may be made to fulfill your fees.**

August	September	October	November	December	January
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PLEASE turn your completed forms in, even if you cannot pay at this time. It helps when generating the rolls and ordering books and supplies.